

Rochelle Park Board of Education
Regular Meeting 7:00 P.M.
February 26, 2019

I. Call to Order
II. Roll Call

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Adib Abboud		
Ms. Christina Holz		
Mr. Scott Kral		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others Present:

Dr. Richard Brockel, Interim Superintendent of Schools
Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
Mrs. Cara Hurd, Director of Curriculum & Instruction
Mr. Michael Alberta, Principal
Mr. Rex Leka, Building & Grounds Supervisor
Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231,P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975”

V.Awards

Educational Service Professional of the Year

WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and

WHEREAS, The Board of Education wishes to commemorate Mrs. Zambrano’s superior service by publicly acknowledging her as a recipient of the Educational Service Professional of the Year Award for 2018-2019: now therefore be it

RESOLVED, that the Rochelle Park Board of Education congratulates Mrs. Mariuxi Zambrano and takes official notice of her individual accomplishment.

Motion_____ Second_____

Teacher of the Year

WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and

WHEREAS, The Board of Education wishes to commemorate Ms. O'Brien's superior service by publicly acknowledging her as a recipient of the Educator of the Year in Teaching Award for 2018-2019; now therefore be it

RESOLVED, that the Rochelle Park Board of Education congratulates Ms. O'Brien and takes official notice of her individual accomplishment

Motion _____ Second _____

Motion _____ Second _____ to take a short recess at _____ P.M.

Motion _____ Second _____ to reenter the regular meeting at _____ P.M.

VI. Reports

- A. Interim Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. PTO
- F. Board Committees, as needed:
(Curriculum, Finance, Facilities, Personnel, Policy, Negotiations)
- G. Board Liaison:
(NJSBA/BCSBA, Joint Boards, Liason to the Township Committee)

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R10

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the minutes of the following meetings:

January 3, 2019 Regular & Executive I & II sessions
January 22, 2019 Regular & Executive session

R2. Attendance

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the attendance report for the month of January 2019 as listed:

Enrollment
Midland School 509
Hackensack H.S. 132.5
Academies/Technical Schools 25
Totals 666.5

Left
1-4th Grader
1-6th Grader

Entered
3-PreK

Pupil Attendance
Possible Days 10678
Days Present 10116
Days Absent 562
% Present 95.1%
% Absent 4.9%

Teacher Attendance
Possible Days 1188
Days Present 1145.5
Days Absent 42.5
% Present 96.4%
% Absent 3.6%

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following Fire and Security drills held in the month of January 2019 for the Rochelle Park School District.

Fire Drill January 15, 2019
Security Drill January 30, 2019

R4. Harrassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following HIB Report for January 2019 on behalf of the Rochelle Park School District.

January 2019

Reported Cases: 1
Number of Cases open: 0
Number of Cases closed: 1
Number of Incidents determined to be HIB: 1

R5. Field Trips

RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the following trips for the 2018-2019 school year:

Grade / Place	Date	Cost per child
5 th Grade- Medieval Times	April 26, 2019	\$47.00 per student
1 st Grade Liberty Hall Musuem	May 7, 2019	\$19.00 per student
2 nd Grade- MAYO PAC	May 6, 2019	\$22.00 per student
Tenaflly Nature Center-(in house) Mrs. Sacco & Ms. Hughes classes	May 10, 2019	\$8.00 per student

R6. Bylaws & Policies

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves a first reading of the following Bylaws, Policies, and Regulations :

Bylaws:

0146- Board Member Authority
0155-Board Committees
0167- Public Participation at Board Meetings
0141.1 Board Member and Term- Sending District

Policies:

2422-Health and Physical Education
2431.3- Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra Curricular Activities
2610-Educational Program Evaluation
5337-Service Animals
5756-Transgender Students
8561-Procurement Procedures for School Nutrition Programs

Polices & Regulations:

5111-Eligibility of Resident/Nonresident Students
5330.04-Administering an Opiod Antidote
7440- School District Security

Updates- associated with replacing Electronic Violence and Vandalism Reporting System (EVVRS) reporting with Student Safety Data System (SSDS)

Polices:

2415.06 Unsafe School Choice Option

Policy & Regulations:

5600- Student Discipline/Code of Conduct
5611- Removal of Students for Firearms Offenses
5612- Assaults on District Board of Education Members or Employees
5613-Removal of Students for Assaults with Weapons Offences
8461- Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

Regulation:

2460.8 -Special Education – Free and Appropriate Public Education
5530-Substatnce Abuse

R7. School Calendar

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the 2019-2020 school calendar as presented.

R8. Special Education Placements

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following special education placements for the remainder of the 2018-2019 school year.

CASE # 000015055

CLASSIFICATION: Specific Learning Disability

PLACEMENT: Gateway School -BCSS

TRANSPORTATION: Region V
TUITION: \$61,560 (pro-rated)
EFFECTIVE: February 1, 2019

CASE # 000020202
CLASSIFICATION: Other Health Impaired
PLACEMENT: New Bridge Medical Center
TUITION: January & February \$65.00/day

R9. Donation

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts the donation of \$650.00 from the 8th grade parent group for payment of the teacher stipend for the second night of the 8th grade trip for 5 chaperones.

R10. Disenrollment

WHEREAS, on or about January 29, 2019, the parents of a group of students whose names are on file in the Superintendent's office (the "Students") were provided notice that the Rochelle Park Board of Education ("the Board") intended to conduct a disenrollment hearing based on the fact that the parents of said Students did not provide information during the Rochelle Park Public School District's ("the District") re-registration process sufficient to demonstrate that the Students are entitled to a tuition free education from the Board, and further provided notice that the parents were entitled to request a hearing before the Board; and

WHEREAS, the parents of the Students neither requested nor appeared at the hearing on February 26, 2019; and

WHEREAS, the Board considered the evidence presented by the administration; and

WHEREAS, the Board has determined that the parents of the Students have not met their burden under the statute, N.J.S.A. 18A:38-1, to establish that said Students are entitled to a tuition free education from the Board.

NOW, THEREFORE, BE IT RESOLVED that the Students shall be disenrolled from the District twenty-one days from the date hereof; provided, however, that if the parents of any of the Students contest the Board's decision before the Commissioner of Education, then the Student shall remain in the District while the appeal is pending before the Commissioner of Education.

BE IT FURTHER RESOLVED that, in the absence of the filing of an appeal or a successful appeal, the parents of Students shall be assessed tuition for said Students during the period the Board has found the Student ineligible for a tuition free education from the Board.

R1-R10

Motion _____ Second _____

Personnel Resolutions P1-P9

P1. Professional Development

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
Christine Horohoe	Trauma Informed Schools & Mental	March 6, 2019	\$.00

	Health in Schools		
Christine Horohoe	Anxiety and Autism	March 5, 2019	\$.00
Angel Baker	NJMEA 2019 State Conference	February 21-23, 2019	\$170.00
Liz Nam	Executive Function and Organization Skills	March 29, 2019	\$.00
Michael Alberta	Educational Development Software LLC	February 7, 2019	\$150.00
Karen Dooley	AMTNJ's Annual Winter Conference	February 26, 2019	\$179.00
Rex Leka	IPM Certification	February 15, 2019	.00
Robert Stack	Engineering Design for Grades K-5	May 8, 2019	\$150.00
Angel Baker	Google Certified Ed. Level 1 (Day 2)	April 11, 2019	Previously approved this is a new date.
Liz Nam	NcKinney-Vento Act the Liason	March 14, 2019	.00
Ellen Lender	Grieving Children & Teens	March 25, 2019	.00
Jessica DiCori	High Functioning Autism Proven & Practical Interventions	March 18, 2019	\$199.00

P2. 8th Grade Trip Chaperones

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following personnel as Chaperones for the 8th Grade trip to Washington DC, stipend for one night and one night paid by the 8th grade parents for a total of \$260. per teacher.

Jeff Grossman	\$260.00	Jennifer O'Brien (PE)	\$260.00
Lisa Fletcher	\$260.00	Sheryl Meyers	\$260.00
Jennifer O'Brien (Art)	\$260.00		

P3. 8th Grade Trip Chaperone

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves Michael Alberta as a Chaperone for the 8th Grade trip to Washington DC.

P4. Home Instruction

RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education: appoints Francine Hamilton to the position of Home Instruction Tutor for an elementary student – 3 hours a week at an hourly rate of \$32.00 per hour in accordance with the 2018- 2019 school year contract and for the period of time between February 8, 2019 until the end of the school year

P5. Hiring Non Certificated Staff

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves Cira Ochman as a Special Education Classroom Aide for the remainder of the 2018-2019 school year, 28 hours per week \$19.80 per hour. (no benefits- pending criminal history paperwork)

P6. Hiring Non Certificated Staff

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education

approves Petra Hammid as a Cafeteria/Playground Aide for the remainder of the 2018-2019 school year at \$11.75 per hour. (no benefits- pending criminal history paperwork)

P7. Substitutes

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following individuals to the list of Substitute Custodians for the remainder of the 2018-2019 school year at the rate of \$14.00 per hour.

Andrew Cupo
Volodymyr Voznyak (pending criminal history)

P8. Unpaid Leave

RESOLVED: upon the recommendation of the Interim Superintendent the Board of Education approve a four day personal unpaid leave for employee #29231388.

P9. Unpaid Leave

RESOLVED: upon the recommendation of the Interim Superintendent the Board of Education approve a five day personal unpaid leave for employee #22620488.

P1-P9

Motion _____ Second _____

Finance Resolutions F1-F20

F1. Bill List

RESOLVED: that, upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education approves the payment of bills for January 29, 2019.

10 – General Fund	\$10,494.00
TOTAL PAYMENTS FOR January	\$10,494.00
TOTAL DISBURSEMENTS	\$10,494.00

F2. Bills List

RESOLVED: that, upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education approves the payment of bills for February 1, 2019 to February 26, 2019.

A. Regular Bills- Fund 10	\$874,830.50
B. Federal Grant - Fund 20	\$63,604.86
C. Cafeteria - Fund 60	\$2,906.53
D. Afterschool Program -Fund 61	\$8,278.99
Total for the month of February	\$ 949,620.88
TOTAL DISBURSEMENTS	\$949,620.88

F3. Additional Bills List in February

RESOLVED: that upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of February 2019 with the amounts to be approved at the March 2019 meeting.

F4. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of November 2018.

F5. Student Activities

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of November 2018.

F6. Transfers

RESOLVED, on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for November 2018

F7. Certifications

RESOLVED, that, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of November 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that as of November 2018 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary

F8. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of December 2018.

F9. Student Activities

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of December 2018

F10. Transfers

RESOLVED, on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for December 2018

F11. Certifications

RESOLVED, that, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of December 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that as of December 2018 no budgetary line item Account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary

F12. Payroll Authorization

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the payroll for January 2019 as follows:

January 2019	
Fund Gross Payroll	
Fund 10	540,801.31
Fund 20	4,518.50
Fund 61	10,785.20
Fund 62	.00
Total	556,105.01

F13. Approval of Semi Waiver

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2019-2020, and

WHEREAS, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2019-2020 school year."

F14. Comprehensive Annual Financial Report (CAFR)

RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report for the fiscal year 2017-2018 as audited and prepared by Nisivoccia of Mount Arlington New Jersey, in compliance with code requirements; and

BE IT FURTHER RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the 2017-2018 Audit and CAFR as presented, and direct the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

F15. Corrective Action Plan

RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves/accepts the 2017-2018 School Audit Recommendations and the School Audit Recommendation Corrective Action Plan.

F16. Donation

RESOLVED: that upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts a grant of \$500.00 from the Exxon Mobil Educational Alliance Program store ANI Service Inc. For use in the areas of Science & Math.

F17. Service Provider

RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education enter into a Service Agreement with Swing Education for their pilot program for access to a

pool of Substitute Teachers when needed by the district at a cost of \$21.25 per substitute provided in addition to our daily rate of \$85.00.

F18. Service Provider

RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts the cost proposal for asbestos testing services for potential construction work with AHERA Consultants at a cost not to exceed \$5300.00.

F19. Membership

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Rochelle Park has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Rochelle Park does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2019 to June 30, 2022.

BE IT FURTHER RESOLVED: that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED: that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other and to deliver the same to the Executive Director.

F20. Facility Use

RESOLVED, on the recommendation of the Interim Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Maywood/Rochelle Park Girls Softball	Field- Pending receipt of proper insurance	March 11/2019-9/1/2019 Weekdays-5:15pm to 8pm Weekends Sat.9am-3pm Sun 12pm-5pm	None

F1-F21

Motion_____ Second_____

IX. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

X. Announcements

The next Board of Education meeting will be held on March 19, 2019 at 7:00 P.M. in the Library/Media Center.

XI. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include student and legal matters.

Motion_____ Second_____ to open at _____ P.M.

Motion_____ Second_____ to close at _____ P.M.

XII: Additional Motions

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XIII. Adjournment

Motion_____ Second_____ _____P.M.